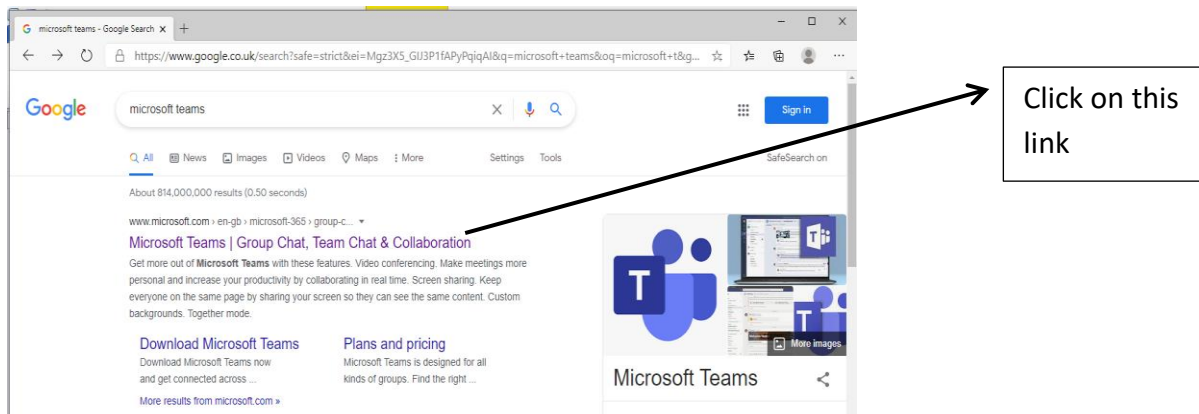
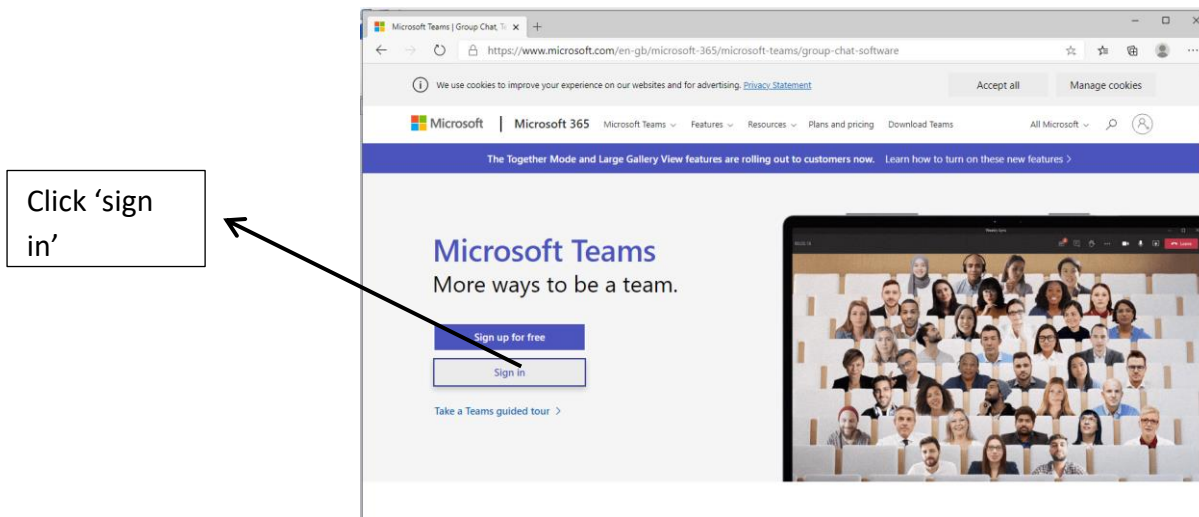


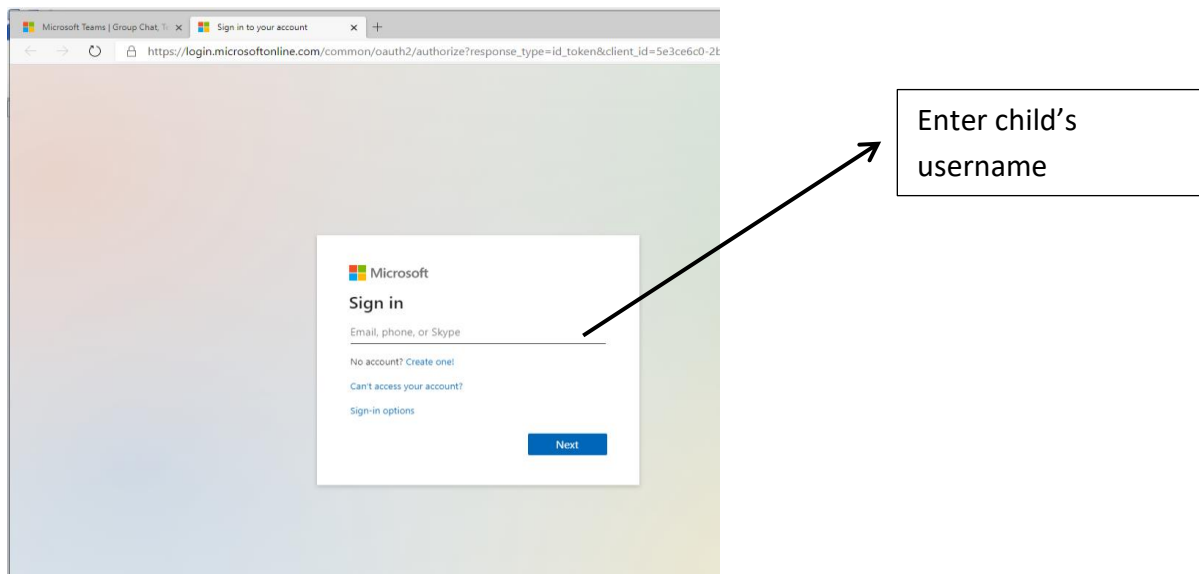
1) In Google, search 'Microsoft Teams' and click on the link as shown below.



2) Click 'sign in' on the Microsoft Teams website

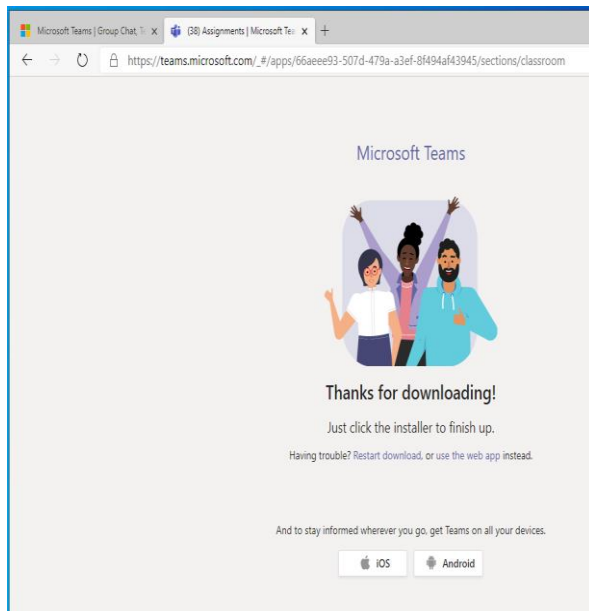
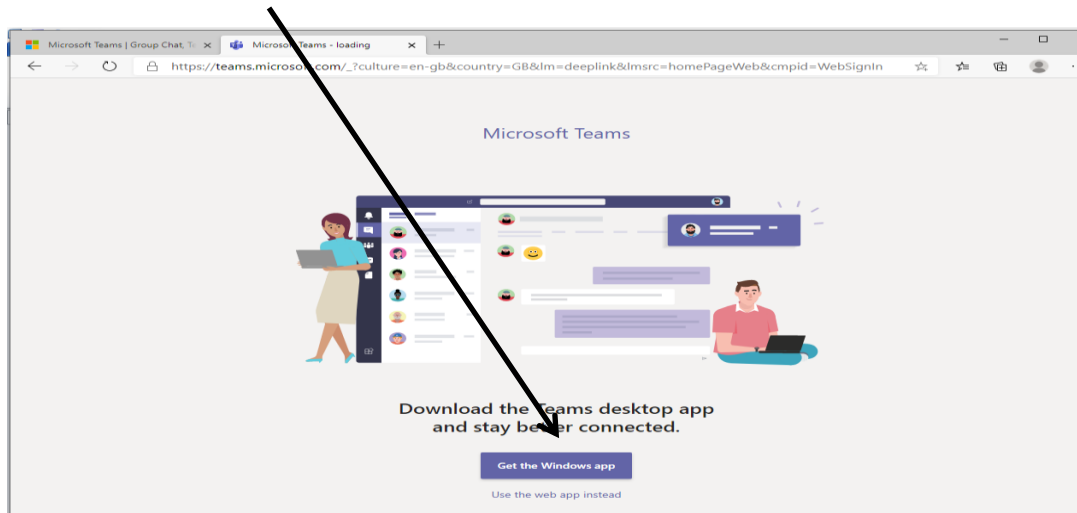


3) Enter your child's BGFL username as the email address

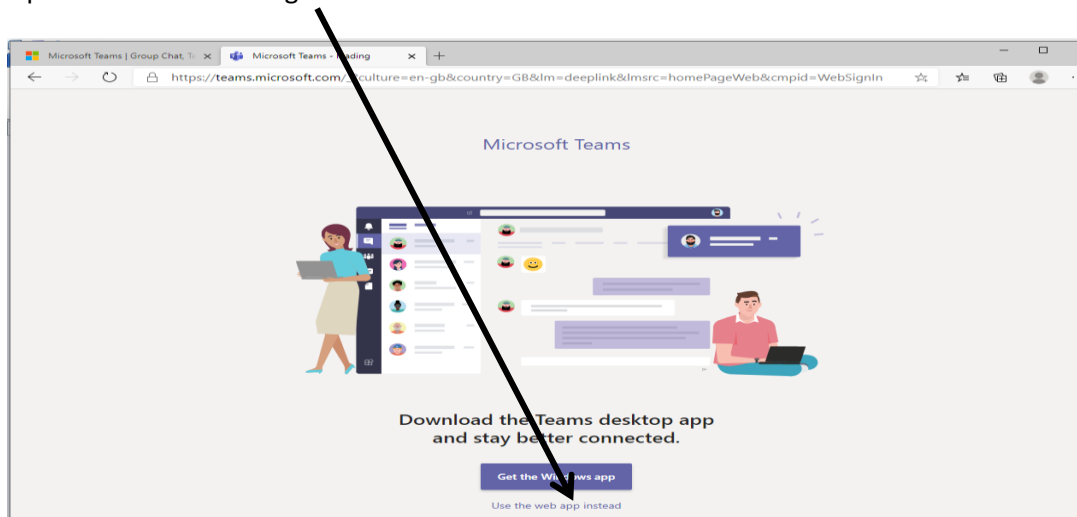


4) You have two options

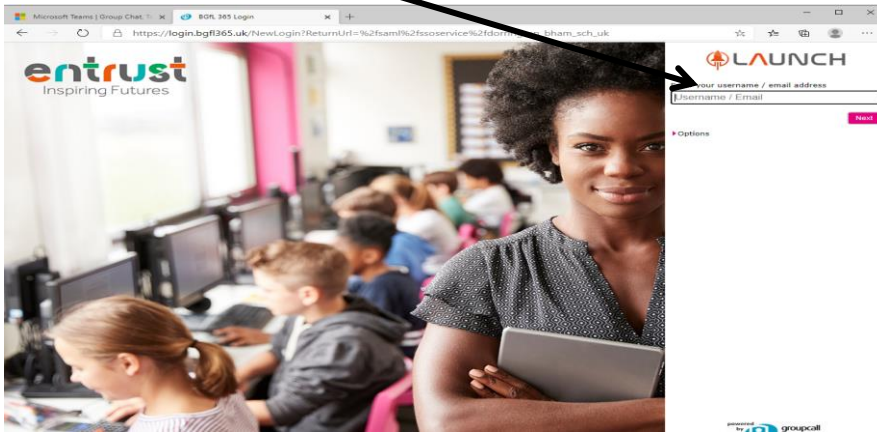
Option 1 – Download the app



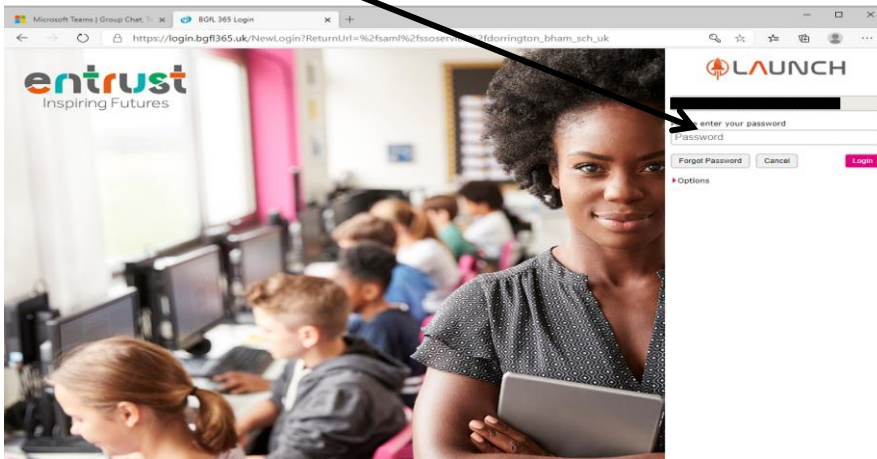
Option 2 – to run through a web browser



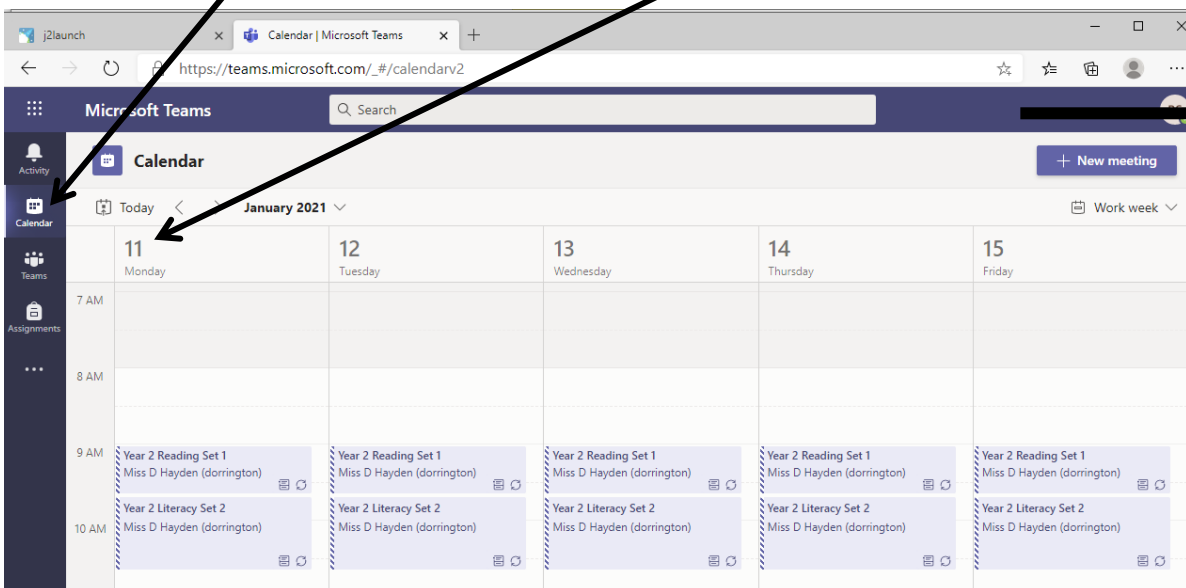
5) Enter your child's **username**



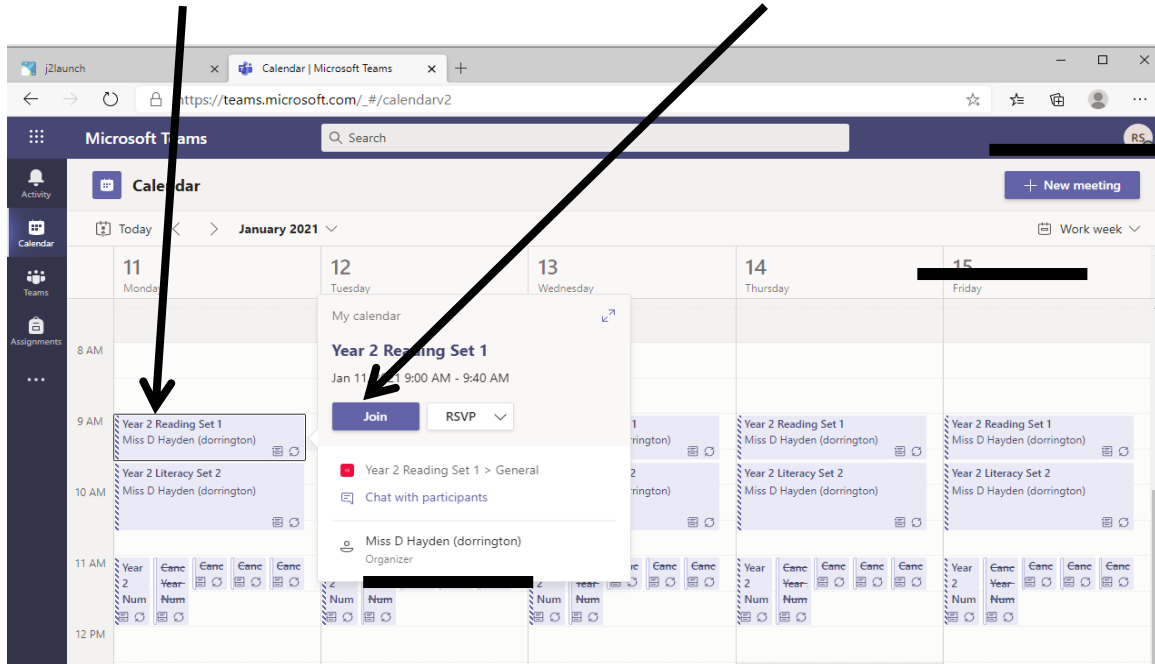
6) Enter your child's **password**



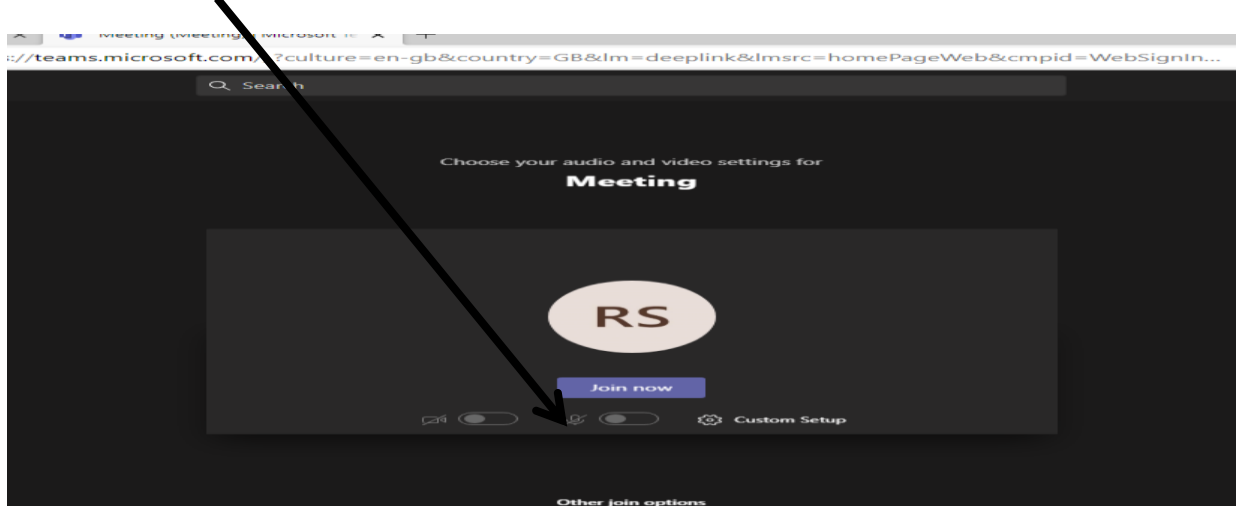
7) Click on the **Calendar** tab on the left. Make sure the **date** is correct.



8) Click on the **lesson** you wish to join and then click the purple **join**



9) Mute your **microphone** before you join the lesson



10) Click **join now**

