

25th August 2020

Dear Parents / Carers,

We are all looking forward to opening on Wednesday 2nd September for all children and we expect to see all children returning to the Academy.

All preparations are complete and complying with all government guidelines the Academy is ready to open for all children.

We have introduced new collection and drop off windows to minimise parent/carers being on the playground.

All parents will be asked to queue by the perimeter fence. Please remember your child is your responsibility until they enter the Academy. Please observe the signs on entry to the Academy, which just remind ourselves to be respectful of each other and the space around us.

We will only be opening one gate, which will be supervised by the senior management team.

We have constructed a one way lane system and adhering to social distancing you will be allowed to join the entry lane when instructed.

All children will go straight into the building to their classrooms.

- **The gate will be open at 8.30am until 8.55am for all pupils.**

Please take note of the new collection windows for children at the end of the day as this is very different to normal times.

- **Reception ,Year 1 and Year 2 – collect between 3pm to 3.25pm**
- **Year 3, Year 4, Year 5, Year 6 – collect between 3.15pm and 3.35pm**

IF YOU HAVE SIBLINGS THE ARRANGEMENTS ARE DIFFERENT. PLEASE SEE BELOW:

- **If you have siblings in both Key Stages please collect them from 3.15pm as both key stages will be on the playground at this time. There is no point at all arriving before this time as Key Stage 2 children will not join Key stage 1 children on the front playground until 3.15pm.**

We ask for your co-operation with this so everything runs smoothly and safely.

There will be no breakfast club or after school clubs until further notice.

With regards to entering the office, we will permit two adults at any one time.

Look after yourselves and we really look forward to welcoming all our children back at last!

Yours sincerely

L Barratt

Headteacher